



## SWITCHING IS EASY! Hanover Bank **Switch Kit**

At Hanover Bank, we put you, your family, and your financial goals in the center of everything we do. We're the bank that shares more of your values and values you more.

If you've just opened a new Hanover checking account, or are doing research about Hanover's checking accounts before making your choice, then you'll want to know about our Switch Kit. Our Switch Kit will help you transfer any existing direct deposits or automatic payments with this ready to fill in kit. Just follow these easy steps!

### 1. **Open your new Hanover Bank account.**

Complete our [New Account Information Form](#), so we'll have what we need to open your account(s). Then stop in to one of [our convenient locations](#), and we'll take it from there. Just remember to bring the follow items with you:

- Social Security number
- Valid driver's license or government issued ID
- Contact information such as street address and phone number.

### 2. **Transfer your automatic payments and deposits to your new Hanover Bank account.**

If written notification is required, complete these [forms](#) and send to your employer, creditors or companies to redirect direct deposits and automatic payments.

### 3. **Close your old account.**

Notify your other bank to close your account and give directions for disbursements of any funds. Be sure all checks and debits have cleared prior to closing your old account.

**Questions?**

**Contact us at 877.548.8880**